

**Nunthorpe Parish Council**  
**Minutes of Meeting Held Wednesday 7<sup>th</sup> September 2016**

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**PRESENT:**

Ken Tomlinson (Chair), John Harrison, Charles Morrish, Stephen Thomason, David Leyland.

**IN ATTENDANCE:**

Angela Livingstone (NPC Clerk).

**1.0 APOLOGIES FOR ABSENCE:**

Apologies were submitted from Jo Turner, Frank Robinson, Lesley Tomlinson (Nunthorpe Community Council), Ward Cllrs. McGloin & Rathmell.

**2.0 CLERKS REPORT ON CORRESPONDENCE:**

2.1 The Clerk presented the correspondence/communication sent and received since the previous meeting:

- 11.7.16 Request for register of interest forms from Parish Councillors from MC
- 13.7.16 Planning Application from MC – Searchlight Farm
- 13.7.16 Hardwick in Partnership – Transparency fund application information
- 13.7.16 Response from MC Laura Chambers re Nunthorpe War Memorial
- 19.7.16 Information re Coulby Newham Police & Fire Station day
- 22.7.16 Local Green Infrastructure publication from NALC
- 25.7.16 LTN 60 planning doc copying & LTN 69 Anti social behaviour from NALC
- 25.7.16 Email from Bob Mullen with his email to MC & response - Nunthorpe Hall Farm
- 25.7.16 Email to MC re lack of planning applications
- 30.7.16 Email from J Rathmell re Police Awards
- 30.7.16 Email from MC re applications 5 Leckfell Close, 15 Langthorpe & Searchlight Farm
- 31.7.16 Forwarded emails re Polo Field to Cllr McGloin
- 1.8.16 Email to S Rigg MC re Poole Roundabout footpaths & Low Gill footpath
- 10.8.16 Email from MC re Planning Application Grey Towers Farm
- 10.8.16 Email from MC re Planning Application 11 Green Way
- 10.8.16 Survey monkey MC on Mayoral Combined Authority
- 10.8.16 Email from MC re Planning Application 24 Moor Green
- 10.8.16 Email from MC re Planning Application Red House
- 15.8.16 Email from BDO re fixed assets figure
- 23.8.16 Email from Cllr Rathmell with objection re Red House & 196 Guisborough Road
- 24.8.16 Email from MC re Planning Application 196 Guisborough Road
- 24.8.16 Discussions with Mr Tovey regarding an engagement App.
- 25.8.16 CILCA Certificate from National Association of Local Councils
- 31.8.16 Email from D Leyland his objection letter to MC re Nunthorpe Hall Farm
- 29.8.16 Email to Cllr McGloin re Green Spaces in Nunthorpe
- 29.8.16 Email MC for progress report on reinstating grass at War Memorial
- 31.8.16 Email MC for progress report on footpaths
- 1.9.16 Quotation for planters from Amberol
- 1.9.16 Email from MC re roundabout footpaths
- 5.9.16 Email resignation from Cllr Wijesinghe
- 7.9.16 Grant request from Nunthorpe Working Together
- 7.9.16 Email from Cllr McGloin regarding Firework Display

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July/Aug Report      Emails from Hardwick in Partnership & Middlesbrough Council Planning list.

2.2 The Clerk confirmed that Cllr Wijesinghe had resigned from the Parish Council due to personal reasons. All Councillors expressed their regret at losing a Parish Councillor and stated their thanks to Mr Wijesinghe for the work he had been involved in during his time as a Parish Councillor.

2.3 Councillors discussed their disappointment that Nunthorpe Working Together had not informed the Parish Council of the work with the poppies prior to the announcement in the Gazette. All members agreed that as the Parish Council had been involved in maintaining the area around the War Memorial for over two decades they should be kept 'in the loop' with work at the Memorial. The Clerk advised that a grant request had been received to purchase wool and materials and to hire facilities for meetings. Cllr Harrison proposed that the grant of £250 be given for this project; this was seconded by Cllr Leyland and agreed by all. Clerk to send donation. **ACTION: Clerk**

2.4 The Clerk advised of an email from Ward Cllr McGloin asking if the Parish Council would be interested in being involved again with the Fireworks Display. Councillors were reminded that at the last event £250 was donated for fireworks together with volunteers making themselves available on the evening. All Councillors agreed that £250 is again donated for the event. The Clerk was asked to ensure that a letter was sent with the donation offering support but stating that the Parish Council name must be involved as well as the Community Council. Members discussed that the Community Council leaflet already printed mentions the event with no mention of the Parish Council and no contact information for the Parish Council in the Useful Numbers section. Clerk to forward donation and letter. **ACTION: Clerk**

2.5 The Clerk advised Councillors of a discussion with a local resident who had forwarded details which the Clerk shared. The resident had offered to design and run an engagement App for a six-month period free of charge. It had been suggested that this commence in conjunction with the new Parish Council website. Councillors appreciated the support offered and felt that the website should be the sole concentration for a year before revisiting any additional social media applications. Clerk to advise resident. **ACTION: Clerk**

2.6 Councillors congratulated the Clerk on passing her (CILCA) Certificate in Local Council Administration.

2.7 The Clerk advised that Middlesbrough Council officers had not yet responded regarding grass reinstatement on the area near the War Memorial which she had progressed again and would continue to make contact regarding. **ACTION: Clerk**

2.8 An officer from Middlesbrough Council had asked for further information regarding the request for an extra footpath to be installed at Poole roundabout. Cllr Leyland asked that the Clerk respond with information that the roundabout has footpaths around three quarters of the roundabout, but not on the north side. Clerk to also make further contact with the residents who had raised the issue. **ACTION: Clerk**

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**3.0 APPROVAL AND MATTERS ARISING - JULY MEETING:**

3.1 Cllr. Harrison proposed that the Minutes of the Council meeting held on 6<sup>th</sup> July 2016 were a true and correct record seconded by Cllr. Leyland.

Members voted and agreed. Chairman signed the minutes. Clerk to forward to Middlesbrough Council and Mynunthorpe website. **ACTION: Clerk**

3.2 Arising from Item 2.1 – Nunthorpe Methodist Church. The Clerk reminded Councillors of a grant request received and discussed at the previous meeting from Nunthorpe Methodist Church. No decision had been reached regarding the grant and the Clerk wished to ensure that this item was brought forward to future meetings when discussions were taking place regarding spending.

3.3 Arising from Item 2.3 – Noticeboard: Cllr Leyland stated his concern that the new noticeboard was not being used by local groups as had been previously discussed. He asked Councillors for agreement for a letter to be drafted by himself to local groups. He would confer with the Clerk on this topic. All agreed that this action be taken.

**ACTION: Cllr Leyland/Clerk**

**4.0 FINANCIAL REPORT:**

The Clerk presented the monthly financial report, which all members agreed as correct.

**4.1 Expenditure since last meeting:**

		Cheque no
J Harrison War Memorial	£22.66	001077
Parish Clerk July Wages	£301.92	001078
Fun day cheque cancelled	-	001079
Room Hire Sept	£13.00	001080
Parish Clerk Aug Wages	£298.96	001081

**4.2 Money into bank**

Deposit account interest £104.91

**4.3 Donations**

Monies for a grant request and a donation had been agreed earlier in the meeting. Cllr Leyland stated that precept monies were community monies and there was a large bank balance which should be used for the community. Councillors asked for this to be an agenda item for October and for all Councillors to be involved in suggestions. Cllr Tomlinson stated that ideas had been previously discussed of more trees on Mallowdale which needed progressing. **ACTION: Cllrs/Agenda**

**5.0 WEBSITE UPDATE**

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The Clerk advised that due to holidays over August a meeting had not been organised with Cllr Turner, who was unable to attend this evening meeting.

Cllr Tomlinson stated that Lesley Tomlinson was to forward information on the history of Nunthorpe to Cllr Turner which he would ensure was progressed. The Clerk advised that she would speak with Cllr Turner regarding loading all policies and other information onto the website.

**ACTION: Clerk/Cllr Tomlinson**

**6.0 COUNCILLORS PERSONAL LIABILITY INSURANCE:**

Cllr Harrison had queried the level of cover for individual councillors when acting as a member of the Parish Council on the current policy. The Clerk produced the policy for perusal and members agreed that Cllr Leyland be given a copy to progress.

**ACTION: Cllr Leyland/Agenda**

**7.0 PROGRESS REPORT ON PROJECTS: WAR MEMORIAL**

Cllr Leyland raised concerns that Ms Chambers from Middlesbrough Council had not consulted regarding fencing at the War Memorial. He asked members for agreement for him to meet with the officer and resolve issues, this was agreed. Cllr Leyland to contact Ms Chambers direct to organise a meeting. Cllr Tomlinson circulated an article featuring new homes from the Evening Gazette on 17<sup>th</sup> August. He stated his disappointment that the piece written did not mention that the Parish Council maintain the site and that the picture did not show the fence. Cllr Tomlinson updated that he had been contacted by a resident who was involved with St Marys Church, she was annoyed that the builders were using the War Memorial as publicity for the homes. Cllr Leyland suggested that a letter be sent to the developer making reference and reminding them of the undertaking at a meeting to take down the existing fence and erect a splayed fence in the correct position. All agreed for this letter to be sent.

**ACTION: Cllr Leyland/Clerk**

**8.0 DEVELOPMENT COMMITTEE**

Cllr Tomlinson suggested that a committee/working party be formed to report to the Parish Council, in order to assess the impact of future development in the area as an early warning. He believed that the terms of reference would simply be to warn the Parish Council of any conditions which are not being upheld and make the Parish Council aware of developments/highway issues to be watchful of. Cllr Leyland agreed this was a good idea and felt that the working party should be more informal. Cllr Tomlinson stated that he would like the group to consist of 2-3 people and be formal. He had spoken with Councillors prior to the meeting and advised that Cllr Robinson, Cllr Harrison and himself would be interested in this. He stated his idea that the group would discuss matters with residents with the correct knowledge such as Bob Mullen and John Hawkins and would report back to the Parish Council.

Cllr Harrison informed of a local road usage which had never been challenged. He advised that the B1367 from the Blue Bell in Acklam to Stokesley did not allow HGVs due to the bridge at Tanton. The traffic comes through Nunthorpe instead, especially when the A19 is closed. He stated that items such as this could be challenged if the group was able to focus on local issues.

**ACTION: Agenda**

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**9.0 MAYORS VISION:**

Parish Councillors agreed the need to respond to the letter written to the Chairman and organise a meeting. To be added to next month's agenda. **ACTION: Agenda**

**10.0 POLO FIELD HEDGE:**

The Clerk informed that Ward Councillor McGloin had been involved in progressing the hedge cutting at the Polo field.

Councillors discussed the pathway between the polo field and the playing field being overgrown. The Clerk reported that Cllr McGloin had informed that this had been tended to by Middlesbrough Council. Clerk to progress. **ACTION: Clerk**

**11.0 HISTORY SOCIETY:**

Cllr Leyland proposed that the Parish Council contact Bob Mullen suggesting that a talk on history is hosted annually by the Parish Council, and enquire if he would be willing to give a presentation. All Councillors agreed this would be a valuable insight for residents. Cllr Leyland suggested that other Parish Councillors look at the History of Nunthorpe website. The Clerk informed that a link could probably be made from the Parish Council website to the history page. **ACTION: Cllr Leyland/Clerk**

**12.0 FLOWER TUBS – THE AVENUE:**

Cllr Leyland reported that plant tubs opposite The Avenue shops had worn and it had been suggested that these needed replacing. He had obtained quotes for self-watering tubs which had been forwarded to Councillors by the Clerk. The Grumpy Gardeners group had previously tended to these tubs but had refused to be involved since Middlesbrough Council had destroyed the displays whilst completing work. Cllr Leyland asked for a commitment from other Councillors to become involved in meeting once a month to prune, collect litter and plant tubs as this had become too onerous for the Grumpy Gardeners group. Councillors agreed that it would be good to obtain tubs and have displays to ensure that the community was proud of where they live. Cllr Leyland informed that he believed that two of the shop units had lets agreed. Cllr Tomlinson thanked Cllr Leyland and stated that considerable works were completed by both the Grumpy Gardeners and members of the Bloom group. Cllr Thomason suggested that a contractor be tasked to complete the work monthly.

Members agreed that this should be explored and Cllr Leyland offered to progress this and bring details back to the next meeting. He suggested that Councillors attend the next meeting at 6.45pm to look at proposals.

Cllr Harrison agreed that this would be beneficial and asked that work at the War Memorial be included in any schedule of works for a contractor to provide a cost.

Cllr Leyland stated that he had given the Nunthorpe in Bloom group a plan to mark where the tubs which they plant are located. He added that the group work very hard for the community. **ACTION: Cllr Leyland**

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**13.0 TEES VALLEY COMBINED AUTHORITY**

A presentation was given at the last Community Council meeting by Cllr Rooney. Members discussed that the Tees Valley were still going ahead with the joint venture unlike the majority of other areas throughout the North East.

**14.0 NUNTHORPE HALL FARM:**

Cllr Leyland stated his dissatisfaction that neither Ward Councillor attended the Land Sub Committee meeting held in July which discussed proposals for the Blacksmiths Yard and a quadrangle of land at Wilsons Farm. Furthermore, he had concerns that this had not taken the correct procedural route. Cllr Leyland had written a letter as a resident to which he had not received a response. Councillors had been provided with a copy of the letter and Cllr Leyland asked for agreement for the Clerk to use the contents of the letter to write again to Middlesbrough Council if he did not receive a response within two weeks. All Councillors were in agreement. Cllr Leyland stated that he would have preferred an August meeting to have been held to enable the Parish Council to send a letter, he asked that an agenda item is added for October to discuss an August meeting. **ACTION: Clerk/Agenda**

**9.0 PLANNING:**

Review of previous applications: Applications were brought to the attention of the full NPC requiring discussion/decision.

9.1 Replacement boundary wall to front 196 Guisborough Road – Retrospective planning application.

Cllr Tomlinson declared an interest in this matter.

Cllr Tomlinson stated that information on the deeds showed that the property extends to the road. He informed that in past years there had been a hawthorn hedge with area to walk on. In recent years there had been a low wall up to the road. Ward Cllr Rathmell had arranged for a highway or traffic engineer to see if there was a safety issue. Concerns were raised regarding the line of sight. Cllr Leyland proposed that he draft a letter stating the wall contravened Middlesbrough's Supplementary Planning Design and Nunthorpe's Design Statement, together with safety aspects. All Councillors agreed. Cllr Tomlinson abstained from voting. **ACTION:Cllr Leyland**

9.2 Garage extension with first floor extension over to front/side, porch to front and single storey extension to rear - The Red House Church Lane Nunthorpe.

Cllr Tomlinson informed that he had visited the neighbours with Ward Cllr McGloin who had been invited. He stated that the proposed development was very large and had a significant effect on the property next door. He believed that it encroached on neighbour's land, it was out of scale, character and had undue influence on the neighbouring property. Cllr Tomlinson stated that the Community Council were entering an objection.

Councillors agreed that an objection be sent with the above points. **ACTION:Clerk**

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9.3 Single storey extension to side (demolition of existing conservatory) -11 Green Way, Nunthorpe

Councillors had no objections.

9.4 Single storey extension to rear - 24 Moor Green Nunthorpe

Councillors had no objections.

9.5 Reserved matters (phase 2a) for erection of 26no dwellings and associated works. Land at Grey Towers Farm Stokesley Road Nunthorpe

Councillors agreed this was already part of the agreed development.

9.6 Single storey extension at rear (demolition of conservatory), single storey extension to front and pitched roof over existing side extension - 5 Leckfell Close Nunthorpe

Councillors had no objections.

**With no further business to discuss, the Chair closed the meeting at 9.00pm  
and thanked Members for their attendance.**